



**EUROPEAN COMMISSION**  
**DIRECTORATE-GENERAL HOME AFFAIRS**

Directorate A - Internal Security  
Unit A4 - Financial support - Internal Security  
The Director

Brussels, **03 MAI 2012**  
HOME/A4/RP/BM *522 798*

Carabinieri Department for the Protection  
of Cultural Heritage  
Mr Carmelo Manola  
Via Anicia 24  
00153 Roma  
Italy

**REGISTERED MAIL and electronic mail**  
**carmelo.manola@carabinieri.it**

**Subject:** Your application for funding under the Programme Prevention of and  
Fight against Crime PRUM Targeted Call - ISEC 2011 Action Grants

**Project number:** HOME/2011/ISEC/AG/PRUM/4000002157  
(please use this number in all future correspondence)

Dear Mr Manola,

Following the thorough assessment of each eligible application against the selection and award criteria set out in the Call for Proposals, I am pleased to inform you that the aforementioned application has been awarded a grant.

The Commission has decided to set the maximum amount of the Commission's contribution to **917.329,95 €** with the maximum grant percentage of **90%** of the total eligible costs of the action.

During the procedure of evaluation against the award criteria, the Forecast Budget Estimate submitted together with your application has been thoroughly verified and corrected, as foreseen in the Call for Proposals (page 9). Expenditure was decreased or removed when deemed as non-eligible, higher than available market price or not explicitly related to the project.

The Commission has reviewed each Budget Heading and made some modifications so that they reflect real, reasonable and justifiable costs on the basis of the documentation provided in your application package. The total amount of each Budget Heading cannot be increased and no further budget review will take place.

Comments on the content:

**Heading A- Staff costs**

For Ms Spezzano and Ms Salvi the option "normal task 0 costs" has been chosen, therefore the salary costs have been removed.

The salary costs for the staff members specifically employed by Reply may be co-financed upon receipt of CV and copy of the employment contract. Please bear in mind that only the costs for the staff employed directly may be listed in this heading, the consultancy costs are considered as subcontracting and should be listed in heading F.

#### **Headings B and F**

Number of the meetings and their duration has been reduced according to the evaluators assessment who found that they are unjustified Therefore the following reduction/corrections have been made:

- Study visit's duration has been reduced from 3 to 2 days
- Number of technical meetings has been reduces from 13 to 7.
- Numbers of DSA have been corrected according to the duration of the events.
- The cost claimed twice have been removed
- National flight cost has been reduced to 250€
- DSA in IT has been reduced to 195€ because the lunch is provided;
- The costs concerning the participation of the European and International organisations have been removed due to the fact that they are ineligible
- The number of the participation and the duration of the training have been reduced

**Heading F:** Total amount has to be divided between the co-beneficiaries

**Heading K:** The contribution from beneficiary has been adapted to the new total eligible cost for the action

#### **Documents to be provided**

- For all staff specifically employed for the project: the CV's and copies of the contracts as soon as they are available
- Updated timetable and the Technical Annex

A grant agreement on the Union co-financing to "Protection System for Cultural Heritage " can only be signed by the European Commission, provided that Carabinieri Department for the Protection of Cultural Heritage agrees with the revised budget excel form. I am now providing you with by email only and complies with the requests/comments above. By email you will receive also a project file, what we kindly ask you to fill in to ensure correct data in Grant Agreement.

Thank you in advance for providing my services with the corrected budget estimated and the documents requested (scanned versions) above by **21 May 2012** to Ms Beata Mazur, European Commission, DG HOME Unit A4 "Financial Support – Internal Security", LX-46 04/101, B-1049 Brussels, (Beata.Mazur@ec.europa.eu). Ms Mazur is also the financial officer assigned to this project and can assist you in any financial matters you might have.

Failure to meet this request will result in cancellation of this grant.

I draw your attention on the fact that, as provided in Annex III, point 6 of the Grant Agreement, an **external audit of the accounts** (i.e. a certificate on the action's financial statements and underlying accounts for each EU grant amount exceeding 100.000 EUR per beneficiary), produced by an approved auditor/a *competent and independent public officer (in the case of public bodies)* must be carried out. The audit certificate must be provided at the end of the project together with the final financial statement. Its purpose is to certify that the submitted accounts are sincere, reliable and substantiated by adequate supporting documents.

Yours sincerely.



Reinhard PRIEBE

Encl.: Revised budget estimate (excel file), project file (word file)

C.c. Ms Beata Mazur